

BRISBANE RACING CLUB LIMITED –APPLICATION FOR EMPLOYMENT FORM

PERSONAL DETAILS

Name:			
Email Address:			
Street Address:			
	Postcode:		
Phone Number:		Mobile Number:	
<p>If you are under 20 years of age or under , please provide your date of birth as junior rates may apply. DOB: ____/____/____</p>			

RIGHT TO WORK IN AUSTRALIA

Are you an Australian or New Zealand permanent resident or citizen?	<input type="checkbox"/> Yes Please go to next section	<input type="checkbox"/> No Complete this section		
<p>You will be required to provide proof of residency status (Visa and Passport) if you are successful through the interview process. Providing this information authorises the Department of Immigration and Citizenship to release details of your work rights status. This allows BRC to ensure we comply with Australian Visa requirements and enables you to be rostered appropriately according to your Visa type.</p>				
What hours does your Visa allow you to work per week?	<input type="checkbox"/> 0 – 10	<input type="checkbox"/> 11 – 20	<input type="checkbox"/> 21 – 30	<input type="checkbox"/> 31+

TYPE OF WORK YOU ARE APPLYING FOR – tick as applicable

FOOD & BEVERAGE OPERATIONS	GAMING OPERATIONS Gallopers	RACECOURSE & GROUNDS	FACILITIES & OPERATIONS
<input type="checkbox"/> Bar Attendant/Supervisor	<input type="checkbox"/> F&B Gaming Machine Attendant	<input type="checkbox"/> Team Leader	<input type="checkbox"/> Maintenance Support Person
<input type="checkbox"/> Glassie	<input type="checkbox"/> Operations Manager	<input type="checkbox"/> Assistant Team Leader	<input type="checkbox"/> Trade Assistant
<input type="checkbox"/> F & B Attendant	<input type="checkbox"/> Duty Manager	<input type="checkbox"/> Head Gardener	<input type="checkbox"/> Electrician
<input type="checkbox"/> F& B Supervisor		<input type="checkbox"/> Gardener	<input type="checkbox"/> Plumber
<input type="checkbox"/> Event Set Up	ADMINISTRATION	<input type="checkbox"/> Tracks & Grounds Maintenance Person	<input type="checkbox"/> Trades Person
<input type="checkbox"/> Store person	<input type="checkbox"/> Clerical	<input type="checkbox"/> All Weather Maintenance Person	
<input type="checkbox"/> Cook/Chef	<input type="checkbox"/> Accounts	<input type="checkbox"/> Other	
<input type="checkbox"/> Kitchen hand	<input type="checkbox"/> Reception		
<input type="checkbox"/> Cellars	<input type="checkbox"/> Sales/Marketing/Spons		
<input type="checkbox"/> Gate attendant	<input type="checkbox"/> Events Co-ordination		

Please note – to apply for Food & Beverage roles, you must hold and provide evidence of a current Qld RSA qualification. If you are a qualified chef, you must also provide evidence of completing an apprenticeship in the calling of cookery.

To apply for Gaming Operations roles, you must have current Qld RSA and Qld RSG qualifications and provide evidence of same.

What type of employment are you seeking, please tick -	<input type="checkbox"/> Full time	<input type="checkbox"/> Casual
How will you travel to work?		
Have you previously worked for the Brisbane Racing Club, Brisbane Racing Sports & Social Club, Queensland Turf Club or Brisbane Turf Club? <input type="checkbox"/> Yes <input type="checkbox"/> No		

If yes, please advise when you worked, where you worked and your reason for leaving.

YOUR AVAILABILITY- CASUAL EMPLOYEES ONLY

Please indicate the days and times you are able to work. Please note that you will not necessarily be asked to work all the hours you are available. This information helps us to look for employment opportunities according to your availability combined with your relevant experience, desired job role and any relevant Visa conditions.

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Morning							
Afternoon							
Evening							

EDUCATION AND QUALIFICATIONS

Name of Institution	Course Name	Year	Qualification Achieved

EMPLOYMENT HISTORY

Please provide details of your most recent positions:

Position Held			
Employer			
Dates of Employment	From		To
Job Responsibilities			
Reason for Leaving			
Position Held			
Employer			
Dates of Employment	From		To
Job Responsibilities			
Reason for Leaving			
Position Held			
Employer			
Date of Employment	From		To
Job Responsibilities			
Reason for Leaving			
Position Held			
Employer			
Dates of Employment	From		To
Job Responsibilities			

Reason for Leaving	
Position Held	
Employer	
Dates of Employment	From _____ To _____
Job Responsibilities	
Reason for Leaving	

REFEREES

Please provide details of two referees who can be contacted to provide either employment of character references.

Referee 1	Referee 2
Referee Name:	
Relationship with Referee:	
Company/Organisation:	
Referee Position:	
Referee Telephone Number:	
Referee email address:	

DISCLOSURE OF PRE-EXISTING INJURY OR ILLNESS

<p>Do you have any pre-existing illness or injury which may impact on your ability to perform the inherent requirements of the position(s) for which you have applied? The inherent requirements of food & beverage and gaming operations include, but are not limited to, competency to perform the role, repetitive actions and physical work involving lifting, reaching and standing for long periods. The inherent requirements of administrative duties include, but are not limited to, competency to perform the role, repetitive tasks including extensive computer operations and sitting for long periods.</p>	<input type="checkbox"/> Yes <input type="checkbox"/> No
<p>If the answer to the above question is "yes", then please disclose details of how the illness or injury might affect your ability to safely perform the position(s) you have applied for. That is, in relation to lifting or carrying weights, bending, pulling, twisting, standing, sitting, working for extended periods etc.</p>	

PRIVACY STATEMENT

The personal information collected via this application will only be used for the purpose of recruitment by Brisbane Racing Club Limited. The information you submit to us may be disclosed to referees when we check your references, our supervisors/managers involved in recruitment or support roles, security organisations, recruitment agencies and other third parties who assist us in the recruitment process.

If you choose not to provide any of the information requested on this application form, we may be unable to fully process your application or properly consider you for employment. If your application is successful, this personal information will be placed on your personal file and may be used by Brisbane Racing Club Limited in relation to your employment.

Consent and Warranty. I consent to Brisbane Racing Club Limited using and disclosing my personal information in the manner described above.

I warrant that:

- I have read and understand the above privacy statement.
- I am qualified to work in Australia, and if requested to attend an interview, will provide evidence of that fact (Australian Passport; Australian Citizenship Certificate and photo ID; Australian Birth Certificate showing that at least one parent was born in Australia (otherwise, you will also be required to provide one parent's current Australian Citizenship Certificate or Permanent Resident Visa); New Zealand Passport with Australian Immigration Entry Stamp; Foreign Passport with Permanent Residency Visa; and/or Foreign Passport with Visa work conditions as appropriate). A copy of this document will be retained for your file if you are successful.
- All the information that I submit (including this form and any attached resume) is true and complete. I understand that any false or misleading information I provide may lead to rejection of my application, review of any employment I accept with Brisbane Racing Club Limited and potentially my dismissal from such employment.
- I have disclosed all relevant information in relation to my mental and physical ability to safely carry out the inherent requirements of the position(s) for which I have applied.
- I understand that no guarantee of employment whatsoever is given by the completion and acceptance of this application form.

Name: _____

Signature: _____

Date: _____

INTERNAL USE ONLY:

Interview Details			
Interviewer	Name:		
	Position:		
	Date:		
Trade Test Results	<input type="checkbox"/> Competent	<input type="checkbox"/> Not competent	<input type="checkbox"/> Not applicable
References Checked:	Date: Attach copies of reference checks.		
Work Permit/Visa Verified	Date Checked:	Attach printout from VEVO	
Position Offered	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Type of Position Offered			
Copies taken of Employee Qualifications e.g. RSA, RSG?	<input type="checkbox"/> Yes	Date copies placed on file:	